

Division of Training
and Workforce
Development

Program Officials

National Institutes of Health Training Table 6B

Candidates, Entrants, and Their Characteristics for the Past Five Years

Disclaimer

- This informational video is not in lieu of the guidance and instructions provided by the National Institutes of Health (NIH).
- Before completing the NIH tables, please read the following documents carefully:
 - 1) The appropriate Notice of Funding Opportunity for the grant to which you are applying;
 - 2) The SF424 (R&R) Application Guidelines, paying particular attention to the PHS 398 Research Training Program Plan Form; and
 - 3) The individual table instructions, that tend to include rationale statements and sample tables, where available.

Table 6B

Rationale

- These data permit the evaluation of the ability of participating departments, divisions, or interdepartmental programs to recruit trainees.
- These data are useful in assessing the appropriate number of training positions to be awarded.
- These data also provide information about the characteristics of program entrants and, for renewal or revision applications, training grant appointees.

Blank Table 6B

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates -Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs					
MDs					
Dual-Degree Holders					
Other Degree Holders					
Total					
Percent from Underrepresented Groups					

There are two parts to Table 6B:

- **Part I: Counts for each major degree type (i.e., PhDs, MDs, Dual Degree Holders, including individuals holding the MD/PhD, DDS/PhD, DVM/PhD, or other dual degrees, and Other Degree Holders)**
- Part II: Mean Values Across All Years

Blank Table 6B (contd. 2)

Part II: Mean Values Across All Years

Means Across All Years	Total Training Program Candidates - Applied	Training Program Candidates –Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs					
MDs					
Dual-Degree Holders					
Other Degree Holders					
Total					
Percent from Underrepresented Groups					

- There are two parts to Table 6B:
- Part I: Counts for each major degree type
 - **Part II: Mean Values Across All Years**

Table 6B

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates –Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs					
MDs					
Dual-Degree Holders					
Other Degree Holders					
Total					
Percent from Underrepresented Groups					

Depending on the grant cycle, users may choose to report by academic year or grant year but should always begin with the most recently completed year.

Enter the most recently completed year in the format “Most Recently Completed Year: 2022-2023.”

Table 6B (contd. 2)

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates—Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs	25	15			
MDs	4	1			
Dual-Degree Holders	3	3			
Other Degree Holders	0	0			
Total	32	19			
Percent from Underrepresented Groups					

Enter the number of individuals who formally applied for training in the “Total Training Program Candidates-Applied” column.

Enter the number of individuals who formally applied for training and were eligible for support from this grant in the “Total Training Program Candidates—Eligible for Support” column.

In most cases, eligible individuals will be those who are citizens or non-citizen nationals of the U.S. or permanent residents; see the Notice of Funding Opportunity for guidance.

Table 6B (contd. 3)

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates –Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs	25	15	6	5	
MDs	4	1	0	0	
Dual-Degree Holders	3	3	2	2	
Other Degree Holders	0	0	0	0	
Total	32	19	8	7	
Percent from Underrepresented Groups					

In the fourth column, “New Entrants to the Program,” enter the number of new entrants to the department/division/interdepartmental program.

In the fifth column, “New Entrants Eligible for Support,” enter the number of new entrants to the department/division/interdepartmental program who were eligible for support from this grant.

Table 6B (contd. 4)

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates –Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs	25	15	6	5	4
MDs	4	1	0	0	0
Dual-Degree Holders	3	3	2	2	2
Other Degree Holders	0	0	0	0	0
Total	32	19	8	7	6
Percent from Underrepresented Groups					

For Renewals/Revisions, in the last column, enter the number of appointees to this grant.

If this is not a Renewal/Revision application, do not complete this last column.

Table 6B (contd. 5)

Part I: Count and Characteristics

Most Recently Completed Year: 2022-2023	Total Training Program Candidates - Applied	Training Program Candidates –Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs	25	15	6	5	4
MDs	4	1	0	0	0
Dual-Degree Holders	3	3	2	2	2
Other Degree Holders	0	0	0	0	0
Total	32	19	8	7	6
Percent from Underrepresented Groups			33%	50%	50%

For each category of entrants/appointees, enter the percent of individuals from groups that are underrepresented in the biomedical, clinical, behavioral or social sciences, such as individuals from underrepresented racial or ethnic groups, individuals with disabilities, or individuals from disadvantaged backgrounds as described in [NIH's Notice of Interest in Diversity](#) (If the participating departments, divisions, or programs do not collect information on all the groups identified in [NIH's Notice of Interest in Diversity](#), enter data on the groups for which information is available).

Table 6B (contd. 6)

Part II: Mean Values Across All Years

Means Across All Years	Total Training Program Candidates - Applied	Training Program Candidates -Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs	24	14	7	6	4
MDs	4	1	0	0	0
Dual-Degree Holders	2	2	2	2	2
Other Degree Holders	0	0	0	0	0
Total	30	17	9	8	6
Percent from Underrepresented Groups			25%	35%	35%

- There are two parts to Table 6B:
- Part I: Counts for each major degree type
 - **Part II: Mean values Across All years**

Table 6B (contd. 7)

Part I: Count and Characteristics

Most Recently Completed Year: 2021-2022	Total Training Program Candidates - Applied	Training Program Candidates – Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs					
MDs					
Dual-Degree Holders					
Other Degree Holders					
Total					
Percent from Underrepresented Groups					

Part II: Mean Values Across All Years

Means Across All Years	Total Training Program Candidates - Applied	Training Program Candidates – Eligible for Support	New Entrants to the Program	New Entrants Eligible for Support	New Appointees to this Grant (Renewal/Revision Applications Only)
PhDs					
MDs					
Dual-Degree Holders					
Other Degree Holders					
Total					
Percent from Underrepresented Groups					

For each additional year, enter the prior year in the format “Previous Year: 2021-2022” until all five years are completed and complete the sections as previously described.

Table 6B (contd. 8)

Where and how should this information be referenced in the body of the application?

- **Summarize** these data in the Program Plan (Trainee Candidate Section) of the Research Training Program Plan.
- **Analyze** the data in terms of the overall numbers of potential trainees, their characteristics, and eligibility for support, and enrollment trends.
- **Describe** the recruitment process for postdoctoral trainees (e.g., whether candidates are selected from individuals in the laboratories of proposed faculty members or whether there is a formal application process to the training program).

Thank You

Resources:

- 1) Contact a Program Officer before submitting.
- 2) Study the funding opportunity for the grant to which you are applying.
- 3) Follow the [SF424 \(R&R\) Application Guidelines](#), paying particular attention to the [PHS 398 Research Training Program Plan Form](#).
- 4) Read carefully the [individual table instructions](#).

If you have questions about this table, please reach out to the Program Officer listed on the funding opportunity.

The Program Officer should be able to assist you.